



**TIPTON MUNICIPAL UTILITIES**  
**Tipton Utility Service Board Meeting**  
**December 18, 2023**

The Tipton Utility Service Board meeting was held at 4:30 p.m. at the City of Tipton Council Chambers, 216 South Main Street, Tipton, Indiana. Chairman Don McElfresh presided. The members present included Dick Klein (Emeritus), Barbara Cardwell, Steven Thompson, Peter Schram, Mark Raver, and Utility General Manager Jim Ankrum. Rick Chandler, City Council Liaison was also present.

**GUESTS**

Mayor Tom Dolezal  
Bob Edinger  
Keegan Schmicker (Mayor-Elect)  
Josh Morris (Wessler Engineering)  
Michele Ankrum  
Rebekah Ankrum  
Mary Ankrum  
Joe Flake  
Heather Flake  
Scott Reecer (TMU)  
Brad Cox (TMU)

**MINUTES**

Minutes of the previous meeting were reviewed:

MOTION: It was moved by Barb Cardwell, and seconded by Steven Thompson:  
"That the previous minutes of the meeting be approved."  
Motion carried.

**CLAIMS**

Claims were reviewed.

MOTION: It was moved by Mark Raver and seconded by Peter Schram:  
"That claims #24546- #24603 totaling \$1,205,188.50 be approved." Motion carried.

**CHARGE OFFS**

A charge-offs report totaling \$1,655.96 was presented to the board, approved on motion by Peter Schram, and seconded by Barb Cardwell Motion carried.

## **BLENDED INTEREST RATE REPORT**

None submitted.

## **FINANCIAL STATEMENTS**

None submitted.

## **RESOLUTIONS**

None submitted.

### **Other Matters before the Board for Approval:**

City Ordinance 2023-16 to Adjust Electrical Utility Rates was approved on 2<sup>nd</sup> reading by the Tipton Common Council on Dec 11, 2023. The TMU staff is working with Keystone (the third-party accounting software entity) to implement the new rates, effective January 1, 2024.

On Wednesday, December 6th, TMU received six (6) bids for the Sanitary Sewer Force Main portion of the READI project. GM Ankrum and Josh Morris of Wessler Engineering are pleased to report that the bids came in within budget and the lowest, responsive bidder was F&K Construction, out of Flora, IN. Wessler Engineering here today, presented the TUSB and TMU with a recommendation letter that F&K be awarded the project. With motion from Peter Schram and second by Barb Cardwell, the TUSB unanimously voted to award the project to F&K Construction.

The search process for the TMU Electrical Supt position has successfully concluded. With motion by Mark Raver and second by Peter Schram, the TUSB unanimously voted to appoint Joe Plake as TMU Electrical Supt. Joe, a Tipton native and former Duke Energy Supervisor, will familiarize himself with the TMU Electrical Dept and service area by working concurrently with Elec Supt Brad Cox for the next couple of months and prior to Brad's impending retirement.

## **UTILITY MANAGER REPORT**

- **Safety:** IMPA/TVPPA Safety training was held last Wednesday, December 13th regarding Near Misses. The session was very well attended by TMU and City workers.
- **Safety:** TMU's Scott Reecer will be attending OSHA 30-hour training in early March. IMPA is offering this training and will allow Scott to become more familiar with Construction safety as we begin our new capital projects.
- **IDEM:** Ankrum, Matt Smith of Strand and others from TMU will meet in person with IDEM at Noon tomorrow (December 19, 2023) in Indianapolis to discuss the proposed Use Attainability Analysis as requested by IDEM. The City/TMU's official CSO response to IDEM is due by February 1, 2024. We continue to have a weekly call-in with Matt to confirm progress.
- **Sanitary Sewer Force Main Connector and Elevated Water Projects:**

- Bid dates for the Sanitary Force Main project are:
  - Bids due to TMU on Wednesday December 6, 2023, at 4 pm.  
**Done and under Budget!** Notice of Award Letter going out to F&K Construction this week.
  - Pre-Construction Meeting with F&K Construction: Tuesday, January 16, 2024.
- Water tower design continues. Final Plans have been forwarded to IDEM for review and approval. It is expected that bids will be received in the Jan/Feb 2024 timeframe for late 2024 on-site construction.
- US 31/SR 28 Development:
  - No new news.
- City East Side Development Studies by Strand
  - Strand is preparing a final design to submit to INDOT a Horizontal Directional Drilling (HDD) option to get under SR 28 across from the DeLong Auto Repair. Upon INDOT approval, Ankrum will then solicit bids for this work and determine a budget cost.
  - Ankrum has shared the Strand study on the sanitary sewer options in this area. More discussion needs to be had to determine a path forward.
- Ankrum provided the Board with an Accomplishments in 2023 document to remind everyone of the results from all the efforts by the City, TUSB and TMU staff.
- Ankrum reminded the Board that the next two Utility Board meetings will be Tuesday, January 2, 2024, and Tuesday, January 16, 2024.
- Ankrum reminded the Board that there is a reception for outgoing Mayor Dolezal this Friday from 1 pm to 4 pm at City Hall.
- Community Comments:
  - TUSB Chairman Don McElfresh publicly thanked Tipton Common Council member Rick Chandler for his role as Common Council liaison to the Utility Board for the past several years. Rick thanked Don and the Utility Board for all their efforts and the rewarding experience and offered his continued support should a need arise.
- Motion to adjourn by Mark Raver & Steven Thompson at 5:00 pm

#### ADJOURNMENT

A motion was made by Mark Raver to adjourn and seconded by Steven Thompson. The meeting was adjourned at approximately 5:00 p.m.

  
 \_\_\_\_\_  
 Jim Ankrum, General Manager

  
 \_\_\_\_\_  
 Don McElfresh, Chairman



TIPTON MUNICIPAL UTILITIES  
TIPTON UTILITY SERVICE BOARD MEETING

Guest Register  
December 18, 2023

Name (please print)

Name (please print)

Scott Reeves

Kegan Schumaker

Josh Morris

Brad Cox

BOB EDINGER

Rebekah Ankrum

Mary Ankrum

Shelby Ankrum

Tom Do/E-zal

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

December 18, 2023

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TIPTON MUNICIPAL UTILITIES

APVS #24546-24603

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 12 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 1,205,188.50.

Dated this 18th day of December 2023.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures of Governing Board

# **TIPTON MUNICIPAL UTILITIES**

## **Inter-Office Memorandum**

**210 South Main Street**

**PO Box 288**

**Tipton, IN 46072-1903**

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**DATE:** December 18, 2023  
**TO:** Tipton Utility Service Board  
**FROM:** Jim Ankrum  
**SUBJECT:** Charge-Offs

Attached is a Charge-Off report totaling \$1,655.96. Please review and approve.

Thank you.

December 12, 2023

Mr. Jim Ankrum, General Manager  
Tipton Municipal Utilities  
210 South Main Street  
Tipton, Indiana 46072-0288

Re: Division B – Water and Sewer Improvements  
Evaluation of Bids

Dear Mr. Ankrum:

Pursuant to the advertisement, bids for the Division B – Water and Sewer Improvements were received at 4:00 pm on December 6, 2023 at the Tipton City Hall Chambers, 216 South Main Street, Tipton, Indiana. Each of the sealed bids was opened and read aloud.

Six (6) bids were received. A copy of the official Bid Tabulation is enclosed. The contractors which submitted bids and their respective bid amounts are as follows:

<u>Contractor</u>	<u>Bid Price</u>
Atlas Excavating, Inc.	\$4,777,814.00
F & K Construction, Inc.	\$3,780,060.00
J.G. Case Construction, Inc.	\$3,929,211.90
Lykins Contracting, LLC	\$4,059,217.00
TSW Utility Solutions, Inc.	\$4,012,118.00
Watson Excavating, Inc.	\$4,462,620.00

The engineer's estimate for the project was \$4,107,570.00. Four (4) bids were below and two (2) bids were above the engineer's estimate. The low bid was approximately 8% below the engineer's estimate.

We have reviewed the bid package for the low bidder, F & K Construction, Inc., and the bid documents appear to be complete. Based on the evaluation of their experience and qualifications it appears that they should be capable and qualified to perform the work required.

Pursuant to the Contract Documents, the Utility Service Board may reject any and all bids, or accept any bid as may be the lowest responsive and responsible bidder. Should the Utility Service Board choose to award the Project, based upon the bids received and information obtained on the

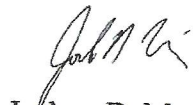
low bidder, the Notice of Award may be made to F & K Construction, Inc. at a contract price of \$3,780,060.00, contingent upon review by your legal counsel.

Upon the Utility Service Board's decision, we will prepare a letter and Notice of Award to F & K Construction, Inc.

If you have any questions or comments please feel free to contact me at (317) 788-4551.

Sincerely,

WESSLER ENGINEERING



Joshua D. Morris, M.B.A., P.E.  
Senior Project Manager

Enclosure

cc: file 261722 (w/ enclosure)



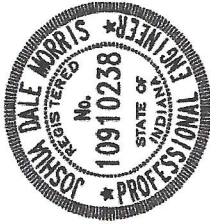
ITEMIZED BID TABULATION

DIVISION B - WATER AND SEWER IMPROVEMENTS  
TIPTON MUNICIPAL UTILITIES  
TIPTON, INDIANA

ITEM NO.	ITEM DESCRIPTION	ENGINEER'S ESTIMATE	ATLAS EXCAVATING, INC.	F & K CONSTRUCTION, INC.	J.G. CASE CONSTRUCTION, I
N/A	Lump Sum Base Bid	\$4,107,570.00	\$4,777,814.00	\$3,780,060.00	\$3,929,211.90

- BID DOCUMENTS:  
 1 BID FORM 96  
 2 BID ATTACHMENT  
 3 BID BOND  
 4 EVIDENCE OF AUTHORITY TO DO BUSINESS IN INDIANA  
 5 FINANCIAL STATEMENT  
 6 DRUG TESTING PLAN AND CERTIFICATION FORM  
 7 PREQUALIFICATION WITH INDOT OR IDOA  
 8 ADDENDUM No. 1 AND 2 ACKNOWLEDGED

I hereby certify that to my best knowledge and belief, this Bid Tabulation is a correct and accurate tabulation of the Bids received by the Tipton Municipal Utilities, Tipton, Indiana, for the Division B - Water and Sewer Improvements on December 6, 2023.



*Joshua D. Morris*  
 Joshua D. Morris  
 Registered Engineer No. 10910238  
 State of Indiana

ITEMIZED BID TABULATION

DIVISION B - WATER AND SEWER IMPROVEMENTS  
TIPTON MUNICIPAL UTILITIES  
TIPTON, INDIANA

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ATLAS EXCAVATING, INC.		F & K CONSTRUCTION, INC.		J.G. CASE CONSTR	
UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES

ITEM NO.	ITEM DESCRIPTION	UNIT	EST. QUANT.	ENGINEER'S ESTIMATE		ATLAS EXCAVATING, INC.		F & K CONSTRUCTION, INC.		J.G. CASE CONSTR	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	West/WTP Submersible LS Complete (incl. all modification work)	LS	1	\$273,200.00	\$273,200.00	\$481,484.00	\$481,484.00	\$405,000.00	\$405,000.00	\$363,305.00	
2A	18" PS 46 PVC Sanitary Sewer Pipe w/ Granular Backfill, 0-8' depth	LF	62	\$180.00	\$11,160.00	\$208.00	\$12,896.00	\$395.00	\$24,490.00	\$268.00	
2B	18" PS 46 PVC Sanitary Sewer Pipe w/ Granular Backfill, 22-24' depth	LF	20	\$250.00	\$5,000.00	\$283.00	\$5,660.00	\$1,192.00	\$23,840.00	\$886.00	
3A	Manhole (60" Diameter Standard), 0-8' depth	EA.	1	\$1,000.00	\$1,000.00	\$14,025.00	\$14,025.00	\$7,960.00	\$7,960.00	\$12,000.00	
3B	Manhole (Outside Drop), 20-22' depth	EA.	1	\$32,000.00	\$32,000.00	\$40,750.00	\$40,750.00	\$27,400.00	\$27,400.00	\$24,000.00	
4	New Intermediat Submersible LS Complete incl. Rain Garden	LS	1	\$504,400.00	\$504,400.00	\$1,214,095.00	\$1,214,095.00	\$740,000.00	\$740,000.00	\$788,720.00	
5A	12" HDPE IPS DR11 Force Main, Open Cut or HDD, Contractor Option	LF	10,460	\$115.00	\$1,202,900.00	\$89.00	\$930,940.00	\$54.00	\$564,840.00	\$59.00	
5B	12" HDPE IPS DR11 Force Main - HDD required	LF	12,400	\$115.00	\$1,426,000.00	\$118.00	\$1,463,200.00	\$117.00	\$1,450,800.00	\$139.00	
6	Air Release Valve & Vault	EA.	16	\$14,000.00	\$224,000.00	\$15,116.00	\$241,856.00	\$9,175.00	\$146,800.00	\$9,200.00	
7A	Epoxy Manhole Lining, 48" Diameter, Full Depth	VFT	32	\$300.00	\$9,600.00	\$240.00	\$7,728.00	\$40.00	\$12,880.00	\$297.00	
7B	Epoxy Manhole Lining, 60" Diameter, Full Depth	VFT	8	\$300.00	\$2,400.00	\$264.00	\$2,112.00	\$42.00	\$3,150.00	\$313.00	
8	Erosion & Sediment Control at Lift Stations	LS	1	\$76,000.00	\$76,000.00	\$29,448.00	\$29,448.00	\$57,000.00	\$57,000.00	\$5,000.00	
9	Maintenance of Traffic	LS	1	\$38,000.00	\$38,000.00	\$18,331.00	\$18,331.00	\$65,000.00	\$65,000.00	\$20,000.00	
10	Final Cleanup and Restoration	LS	1	\$113,000.00	\$113,000.00	\$77,008.00	\$77,008.00	\$71,000.00	\$71,000.00	\$80,000.00	
11	Mobilization, Demobilization, Bonds & Insurance (not to exceed 5%)	LS	1	\$189,000.00	\$189,000.00	\$238,413.00	\$238,413.00	\$180,000.00	\$180,000.00	\$100,000.00	
<b>Total Unit Price Costs</b>					<b>\$4,107,570.00</b>		<b>\$4,777,814.00</b>		<b>\$3,780,060.00</b>		



TIPTON MUNICIPAL UTILITIES

210 S. Main Street, P.O. Box 288  
Tipton, IN 46072-0288  
Office: 765-675-7629  
Fax: 765-675-9048

### TMU Investments and Accomplishments in 2023

- Installed nearly 1,200 ea extended aeration disc/membrane replacements at the City WWTP. This investment will keep us efficient with air use for the next 20 years.
- Replaced two (2) 20-year-old pumps/panel at the Tipton Terrace apartment lift station.
- Sanitary Force Main Project: **On Time, Under Budget**
  - Executed Design/Permitting in timely fashion to allow for Bids to be received.
  - Acquired 25 ea Old SR 28 easements in-house at \$50k savings to TMU.
  - Accepted Bids (under budget) for the new Sanitary Sewer Force Main project with anticipated construction to commence in early 2024 by F&K Construction.
- Completed the East and West Water Plant Asset Management Plans (AMP)
- Initiated and completed an Electrical Cost of Service Study (COSS)
- Initiated and completed an Electrical Rate adjustment (first in 20 years) via Tipton Common Council
- Facilitated a large-customer Solar farm strategy, as favorable as possible to TMU.
- Had several TMU employees and City leaders attend various IMPA workshops throughout the year (Safety, Rigging, Grants/Loans, Customer Service)
- Completed 90% Design of proposed 200,000 gallon elevated water storage for US 31 and SR 28 area. The project will go out for bid in early 2024.
- Completed refurbishment of two (2) water wells, one each at west and east service areas, as part of overall well rehab program.
- Identified, found and fixed significant water loss leakage in the City water system
- Completed an IPEP Safety Audit of all TMU and City department buildings.
- Successfully completed a monthly Safety training program through IMPA/TVPPA
- Participated in and supported numerous City and County growth initiatives.
- Updated the TMU Heavy Equipment and Vehicle Fleet replacement plan and ordered two (2) new electrical bucket trucks, a Digger truck and three (3) new pick-up trucks.
- Celebrated 50 years of service and the retirement of long-time TMU employee Tom Miller (Electrical Department)
- Initiated the search for an Electrical Superintendent to replace soon-to-be retired Supt Brad Cox after 44 years of service to the TMU Electrical Dept.
- Continued Youth movement via 2 new-hire employees in various TMU Departments and initiated two (2) electrical employees into the TVPPA apprenticeship program.
- Purchased Assembly of God property, adding to our East St water plant real estate
- Favorably resolved a 2-year lawsuit and protected TMU finances in the process.
- Updated/upgraded the TMU website and now have ownership of the Domain.
- Installed customary updates to our computers/internet system to maintain cybersecurity.

